









SHELL ECO-MARATHON BRAZIL 2017 OFFICIAL RULES CHAPTER II





OFFICIAL RULES, CHAPTER II

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1. GENERAL

The Shell Eco-marathon 2017 Global Rules, Chapter I and the Shell Eco-marathon Brazil 2017 Rules, Chapter II apply during the entire duration of the participants' presence on site. The organisers reserve the right to modify any article of the present rules in both documents.

Shell Brasil, hereafter known as "event organiser" or "organiser" is the organiser of Shell Eco-marathon Brazil 2017, the "event".

The event will be held from November 6-9, 2017 at the Riocentro Convention Center, Avenida Salvador Allende, 6555 – Barra da Tijuca, Rio de Janeiro.

Teams will be able to arrive on site to check in and unload their vehicles on Monday, November 6, from 13:30 to 17:00. Checked-in teams will have access to the Paddock from 08:30 to 19:30 on Tuesday, November 7; Wednesday, November 8, and from 08:30 to 19:00 on Thursday, November 9. Teams must have cleared their garage in the Paddock area by 19:00on Thursday, November 9 at the latest.

Teams may invite guests to come to Shell Eco-marathon Brazil on public opening days, which are on November 7-9, 2017. Admission to the event is free.

For any questions, please contact shellecomarathon-brasil@shell.com.

ARTICLE 200: PARTICIPANTS

Teams will be allowed to bring a maximum of nine team members (including the team manager and faculty advisor) to the competition. Only these nine team members will receive a wristband identifying them as participants of the event and will have access to the paddocks.

ARTICLE 201: DRIVERS

All drivers are required to provide a copy of their category B or superior driver's license at the registration desk. Drivers and second drivers must speak English. In all cases, drivers must be students/pupils of the educational institution in question. Proof of enrolment must be provided upon request.

ARTICLE 202: TEAM NAMES

Teams are permitted to select names that are appropriate to their research and the event. Names that are offensive or disrespectful to others who may be participating will not be considered appropriate. Generally, this means teams should avoid using names with religious or political connotations.

ARTICLE 203: INSURANCE

Damages concerning theft or other damage occurring to team vehicles, cars and/or equipment in the paddocks are not covered by Shell's insurance policy.

Damages coming from inappropriate behaviour will not be covered by Shell.

Shell Brasil shall not be held liable in the event of unauthorised use of the track outside the regularly scheduled hours for practice and competition.

Shell Brasil shall not be held liable in the event of unauthorised driving of a team participating vehicle outside of the track (main track and the test track if applicable).

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ARTICLE 204: DAMAGES NOT COVERED BY THE EVENT ORGANISER

Any damage caused by drivers or teams to track facilities and surroundings and/or to Shell Eco-marathon facilities shall be charged to the team having caused said damage. The waiver will be used to cover these damages (see Article 205), but liability is not limited to this amount.

ARTICLE 205: MANDATORY DOCUMENTS

The organiser will ask the team manager to sign an official waiver before the event allowing them to charge the corresponding amount in case of damage or loss of the following items:

- Transponder;
- Joulemeter or liquid flowmeter;
- Shell provided telemetry equipment (on-board computer, antenna, relay);
- Electrical connections and accessories;
- Damage to track facilities caused by the team; and/or
- Failure to return the borrowed items intact and undamaged;

The organiser will also ask all team members to read and sign the Terms and Conditions of participation before the event.

ARTICLE 206: PARTICIPANT CHECK-IN: OPENING HOURS AND CHECK-IN PROCESS

On Tuesday, November 6, participant check-in will be open from 13:30 to 17:00. The team must be checked in before it can access the paddock area.

The organiser will check if the team manager has signed and returned all mandatory documents before the start of the competition and will not authorise entry to the event if the documents have not been completed and signed.

- 1. The whole team must come to the participant check-in desk.
- 2. The team manager, driver and reserve driver must present a piece of valid photo ID.
- 3. Driver and reserve driver must present their original driver's license and a copy.
- 4. The team manager will collect the vehicle stickers.
- 5. The whole team must watch the mandatory safety induction video.
- 6. Each team member must collect their wristband and put it on to prove they have checked in.
- 7. The team can then access their garage in the paddock to unload their vehicle and equipment if the paddock area is open.

ARTICLE 207: VEHICLE DELIVERY AND PICK-UP

Each team shall be responsible for organising and paying for the transport and shipping of their vehicle. Shell shall not pay for the transport and shipping of the participant's vehicle and in no way shall any invitation from Shell be construed as a guaranty to pay for such costs. In addition, teams are responsible for receiving their vehicles on site. The organiser shall not be responsible for receiving any goods on behalf of the teams.

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If a freight-forwarder is delivering your vehicle and equipment to the track, please take the following information into account.

The delivery and pick-up address is:
Centro de Convenções Riocentro – Pavilhão 2
Avenida Salvador Allende, 6555
Barra da Tijuca, Rio de Janeiro, RJ
CEP 22783 -127

Vehicles can be delivered on Monday, November 6, between 13:00 and 18:00. During the event, vehicles should be delivered from 9:00 to 18:00. Vehicles must be picked up before Thursday, November 9, 19:00.

Please note we will not allow any delivery at the convention center before Monday, November 6.

The organisers and the venue do not take any responsibility for the vehicles delivered.

The organisers will not provide equipment such as forklift trucks or pump trucks.

ARTICLE 208: ACCOMMODATION AND PARKING

Participating teams are encouraged to book their accommodation at the Riocentro <u>Grand Mercure</u> <u>Hotel, Shell Eco-marathon Brazil official partner</u>.

Teams will not be allowed to camp on site or near the venue. Participants are responsible for making their own hotel/accommodation bookings. The Organisers will NOT be managing this for the teams.

There is a private parking lot at the Riocentro convention center. Please see rates below:

BUS PARKING	CAR PARKING
Until 12 hours parking: R\$85	Until 12 hours parking: R\$28,00
Additional hour: R\$18,00	Additional hour: R\$6,00
Overnight: R\$85,00	15 minutes tolerance

It is not allowed to sleep inside the parked vehicles. Please note this is a private parking. The organiser does not take any responsibility for parked vehicles. Informed rates may change without prior notice.

ARTICLE 209: FOOD

There are a few restaurants available at the Riocentro convention center. Students can bring their own food if they wish to do so.

ARTICLE 210: ORDERING MANDATORY EQUIPMENT

This article applies to Teams that do not yet have the required equipment in their possession. The following equipment is mandatory and must be purchased via the Organiser (see the Shell Eco-marathon E-shop here) Please note only the registered team managers will have access to order items on the E-shop.

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Standard fuel tanks shall be obtained from the Organiser. These tanks are mandatory and shall not be modified. Prior years' fuel tanks are perfectly acceptable. Below are the available options:

Fuel tanks for Prototypes

30ml = 120,00 € 100ml = 130,00 € 250ml = 140,00 €

Additional fuel tank caps are also available for 2,00 \in

The price informed above does not include the shipping.

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2. SAFETY

The organisers are determined to achieve GOAL ZERO, NO HARM, NO LEAKS. Goal Zero means carrying out this event safely so that we ensure that there is no harm to people, no damages to assets, and no detriment to the environment.

GOAL ZERO PRINCIPLES

In order to meet our Goal Zero initiatives, we need to apply the Health, Safety, Security and Environment (HSSE) Golden Rules.

The three HSSE Golden Rules are, YOU and I:

- Comply with the law, standards and procedures;
- Intervene in unsafe and non-compliant situations; and
- Respect our neighbours.

The organisers will monitor and manage the event using a safety team. The purpose of the safety team is to promote good practices, challenge unsafe conditions and behaviours, and assist the teams any way that they can. If a participant is asked for cooperation by the safety team, then they should treat this with seriousness and comply with all reasonable requests.

Team managers shall be responsible for enforcing the following regulations, which are drafted in the best interests of all participants and the success of the event, with all participants in their team. Any regulatory non-compliances will be subject to the penalties stated in Chapter I.

We expect all participants to comply with all safety rules, intervene if they notice any unsafe and non-compliant situation and show respect during the event. This is to ensure that we have a safe and successful event as we aim that everyone will enjoy and go home safely after the event. As such participating teams must:

- Comply with all rules set by the organisers. The rules are put together in the interest of everyone's safety and security;
- Participants must use proper Personal Protective Equipment (PPE) when working on their vehicles i.e. gloves, safety glasses, ear plugs, coveralls, etc.;
- Listen and comply with the instructions provided by any of the organisers or personnel acting on behalf of the organisers;
- The organisers reserve the right to disqualify a team and to order them to either "stop work" until the matter in question is rectified or to be "dismissed from the competition area" for not complying with any safety rules;
- Teams that are found to be in violation of any of these rules will be issued a formal written warning and this will be registered against the team in question. If a team receives three (3) of such warnings, they will be automatically disqualified from the competition;
- The organisers reserve the right to disqualify the team immediately, depending on the gravity of the offense, without recourse to warnings.

Health is also a main concern. If you are currently under medication, please bring enough medicine for the duration of the event. Don't forget to bring your medical prescription.

To achieve this and fulfil our duty of care to both participants and visitors, the organisers will work with all relevant agencies (including local government, national regulators and venue related stakeholders) to put plans, policies and procedures in place to manage risk and potential emergency situations that arise.

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ARTICLE 211: SMOKING

Shell draws participants' attention to the fact that smoking is extremely harmful to health.

Smoking (including the use of electronic cigarettes) is only allowed in the external designated smoking areas.

ARTICLE 212: DRUGS AND NARCOTICS

Brazilian law strictly forbids the possession, distribution and the consumption of illegal drugs. The organisers strictly forbid the use and distribution of narcotics for anyone attending or participating in this event.

Any drug and narcotics related breach of the regulations will be treated as equivalent to a third infraction of the team which will results in immediate team disqualification (see Chapter I, Article 8), even if no prior violation has occurred.

ARTICLE 213: ALCOHOL

Shell draws participants' attention to the fact that the abuse of alcohol is harmful to health.

Alcohol is strictly prohibited at any time in the paddock and in all track-related areas (e.g. Technical inspection, start and finish area, etc.). Access to the paddock area is strictly prohibited for anyone under the influence of alcohol.

The organisers reserve the right to intervene and remove from site any person(s) found to be, in their sole and absolute determination, in a state unfit to participate. Any behaviour deemed by the organisers to be unfit and/or inappropriate may be subject to the penalties laid out in Chapter I up to and including, immediate team disqualification even if no prior violation has occurred.

ARTICLE 214: FIRE SAFETY

In line with the Brazilian regulations that govern the event, the organiser will assess and submit a policy and procedure for managing fire associated risks.

In light of previous fire-related incidents, the organisers stress that teams must take managing fire risks with utmost seriousness. Any improper fuel storage or poorly mitigated fire risks deemed to contribute to an unsafe condition will lead to the removal and disposal of the offending items. Team managers will be required to ensure that their team strictly adheres to the rules and guidance provided.

Each team must have a working fire extinguisher in their garage in the paddock.

ARTICLE 215: TOOLS AND WORK EQUIPMENT

As the event will be held in Brazil, the organisers and site owner have to ensure that work equipment at the venue is tested to the standards required by Brazilian legislation. Teams must ensure that the tools and equipment that they bring to the event are compliant to such standards. The following tools and equipment must have certification to prove that they are in a good working order as deemed by the organisers:

Electrical equipment: this must be properly rated for France and have a suitable test certificate to show that it is fit for use. During the event, the safety team will be patrolling the paddock to check for compliance.

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- Cutting or grinding equipment: e.g. Safety guards protecting the cutting wheel must be in place and fixed for use.
- Welding equipment.
- All air compressors must have a suitable test certificate.

Notwithstanding such test certificates, in the event the organisers are of the view that such tools and equipment is/are unsafe, the organisers have the sole and absolute right to require the immediate removal of the item.

ARTICLE 216: TEST TRACK

There will not be a test track available for Participants at this event.

ARTICLE 217: PEDESTRIANS

With the exception of the track marshals or any other person duly authorised by them and under their control, no pedestrian is allowed on the track. Track reconnaissance by foot is forbidden. However, the organisers understand the need for teams to view the track, and a suitable time will be designated for this, and this will be advised during the mandatory briefing.

ARTICLE 218: PARTICIPANT DRONES

Unmanned aerial vehicles (UAVs), commonly known as drones, belonging to any private individual participant, are not allowed on site.

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3. PADDOCK RULES

ARTICLE 219: PADDOCK ACCESS

Access to the garages in the paddock is permitted from 13:30 to 17:00 on Monday, November 6, from 08:30 to 19:30 on Tuesday and Wednesday and from 08:30 to 19:00 on Thursday, November 9.

The Paddock will be closed between 19:30 and 08:30. Nobody can stay in the paddock area during this time.

Teams will be allocated garages to work in. The garages will be equipped with a table and two chairs; teams must bring any other equipment or material they need to work with themselves.

ARTICLE 220: COMPLETE PADDOCK AREA HOUSEKEEPING

Each team will be allocated a garage in the paddock area to store and work on their vehicle upon check-in. Each paddock will be equipped with 110 V and 220 V outlets. Teams must read the specification of the outlets before plugging any electronic devices in.

The team garages should meet the following requirements:

- Clean and orderly arrangement of vehicle, spare parts, tools, etc.;
- Electrical connections (e.g. cabling on ground to be duct taped or appropriately secured);
- Proper storage and handling of fuels and other flammable products;
- Clear segregation between food and toxic/noxious products;
- Fires are strictly forbidden in the entire garage;
- No electric kettles and stoves are allowed in the garages. Cooking using an open flame is strictly prohibited; and
- Only approved universal adaptors are to be used for all appliances and power tools.

Any infringement of the paddock area housekeeping rules will subject the team to a formal written warning. The safety team will be on hand to keep a close watch on the team's activities in the garage and to advise on safe practices.

The organisers will not be held responsible for any loss or damage to participants' personal belongings such as but not limited to passport, identity card, wallet, bag, money, equipment, tools, vehicle, etc. It is the responsibility of each participant to ensure that their property is taken care of during the event. Personal items should not be left lying around unattended. Please report loss of valuable items to the security team.

WASTE MANAGEMENT

Participants are responsible for the cleanliness of their immediate area in the pit and the surrounding environment, including waste management. To save energy and natural resources, participants are required to sort their waste and to place it in the appropriate containers and bins. Teams are reminded to adopt a green approach at this event, to recycle and reuse items, and avoid wastage. All liquid chemical waste must be disposed of according to the method advised on site. It must not be disposed of by pouring down the sink or drain.

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ARTICLE 221: PROTECTIVE EQUIPMENT AND MATERIALS

Teams will share responsibility for safety matters and are required to provide the following for use at the event:

- Gloves for general work: leather or canvas;
- Gloves for handling fuel or motor oil: chemical resistant (nitrile gloves are recommended);
- Safety glasses for all team members (disposable types are permitted);
- Hearing protection for all team members (approved ear plugs or muffs);
- Duct tape to secure any cords or cables lying on the pit floor;
- Lift stands or appropriate raised platforms for vehicle tuning and repairs;
- Fire blanket to be visible in the paddock workshop when working there;
- The organiser will provide fire extinguishers for the paddock area.
- Dust masks when required for specific work involving composite material, e.g. for grinding; and
- The organiser strongly advises participants to undertake work on prototype vehicles with appropriate overalls and clothing and to avoid synthetic underwear or clothing.

ARTICLE 222: MATERIAL SAFETY DATA SHEETS (MSDS)

Except for approved race fuels or energy sources, upon request by the organisers, all teams should be able to provide the MSDS of any products they use in their pits e.g. solvents, cleaning agents, chemicals, etc.

ARTICLE 223: SAFETY WALKS

Structured safety walks will be run during the whole event, day and night, to ensure that safety rules are complied with.

ARTICLE 224: EMERGENCY EXITS

Fire and emergency exits must be kept clear anytime from any obstructing equipment or vehicles.

4. COMPETITION/PRACTICE

ARTICLE 225: DEFINITION OF COMPETITION

During practice runs and competition, Prototype vehicles will have access to the track only at the scheduled times. Therefore please pay attention to the schedule. The number of cars allowed on the track may be limited with regards to safety at the discretion of the Race Director.

Definition: For their attempt to be valid, Teams must complete fourteen (14) consecutive laps in a maximum time of 27 minutes and 15 seconds with an average speed of approximately 25 km/h. (14 laps of 0.786 km per lap of the circuit). This will be confirmed before the competition and is subject to change as determined by the final track design once competed during the pre-event build.

Attempt: When the vehicle crosses the start line, an attempt is counted. Even if the vehicle stops near the start line, a new start will strictly not be granted for the attempt in question.

Results: All results are considered temporary until the official results are published on the Shell Eco-marathon website after the event.

In the event of any disputes, all decisions made by the race director are binding and final.

ARTICLE 226: START AND FINISH OF COMPETITION

Only vehicles in full working order e.g. complete chassis and body together, bearing the technical and safety inspection stickers, will be allowed in the queue to access the filling point and starting line.

The vehicle may be accompanied by a maximum of two people (in addition to the driver). Once the vehicle has left the starting line, all team members must leave the starting area.

Drivers must wait until the starting line is clear before starting their attempt. They must wait for a signal from the flag bearer (green flag) before starting and will carefully enter the track at the merging point on the track/pit lane.

At the starting line, vehicles will start one by one. Vehicles must be at a full stop and are not allowed any outside assistance during starting. Any pushing of the vehicle is prohibited.

At the finish line: participants must refrain from any work on their vehicle prior to inspection of the vehicle by the inspectors. Inspectors/marshals are the only people authorised to fill or top up the tank.

ARTICLE 227: RFID TAG ATTRIBUTION

Challenger events do not use the usual RFID tag system as seen at the main regional competitions. Teams will receive a team passport at check-in, where the technical team will record presence at the mandatory technical briefing as well as the number of attempts on track during the competition. It is the team's responsibility not to lose this card.

ARTICLE 228: FUEL CONSUMPTION CHECKS

A maximum of three team members per team including the driver may be present at the start and finish lines with their vehicle. They must have the requisite wristbands and ID badges identifying them as legitimate participants.

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ARTICLE 229: PANEL INFORMATION

The organiser recognises participants' need to communicate with drivers using panel boards along the track. A dedicated panelling area is designated for this. Only two team members wearing a dedicated armband supplied by the event organiser shall be allowed in said panelling area at any time. Panelling outside this area is strictly forbidden.

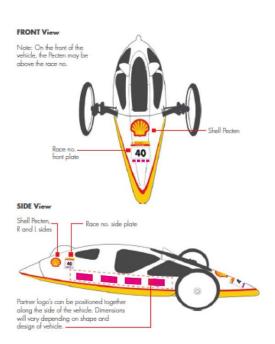
ARTICLE 230: TIMEKEEPING

All vehicles will be equipped with an electromagnetic transponder that will be fitted after vehicle inspection using adhesive tape or nuts, inside or outside the vehicle according to the vehicle's characteristics. The transponder must be returned at the reception at the end of the event.

ARTICLE 231: RACE DIRECTOR AND MARSHALS

The race director will be assisted by his team of track marshals, who will ensure that all Shell Eco-marathon rules are complied with on the track. The decision of the race director to disqualify or dismiss a team from the competition for non-compliance to competition rules shall be final and binding.

ARTICLE 232: IDENTIFICATION OF VEHICLES (PROTOTYPE)



IDENTIFICATION	POSITION	FORMAT	NUMBER	NOTES
Shell Pecten	■ Right side ■ Left side ■ Front of vehicle	215mm x 200mm	3	Mandatory
Race number plate 502	Right side Left side Front of vehicle	200mm x 260mm	3	Mandatory
Partner strip	■ Right side ■ Left side	770mm x 80mm	2	Mandatory
Helmet stickers Etco-marathon	■ Right side ■ Left side	130mm x 20mm	2	Optional
Emergency sticker	On exterior position of the shutdown actuator	120mm x 105mm	2	Mandatory: provided by the Organisers

5. COMPETITION SCHEDULE

The final schedule will be confirmed every morning for the day at the mandatory technical briefing. The event organiser reserves the right to change this schedule at any time in case of poor weather conditions or any other unpredictable event.

MONDAY, NOVEMBER 6

13:30	17:00	Participant check-in open (The entire team must be present for check-in; the vehicle will stay at the Riocentro convention center until the end of the event)
13:30	17:00	Paddock open for checked-in teams to unload the vehicles only. Students cannot stay in the paddock area.

TUESDAY, NOVEMBER 7

08:30	19:30	Paddock open for checked-in teams
09:00	16:00	Participant check-in open
09:00	16:00	Technical inspection open
12:00	13:00	Lunch break
10:00	11:30	Mandatory drivers' briefing (ONLY Drivers and Team Manager) and Track Tour
13:00	15:45	Track Practice Open
16:00	16:30	Group photo
16:30	18:30	Student Welcome Reception

WEDNESDAY, NOVEMBER 8

08:30	19:30	Paddock open for checked-in teams
08:30	09:00	Mandatory drivers' briefing (ONLY Drivers and Team Manager)
08:30	18:00	Technical inspection
09:15	12:15	Track open for free practice
12:30	13:00	Lunch break
13:15	18:00	Track open for competition (session 1; last start at 17:30)

THURSDAY, NOVEMBER 9

08:30	19:00	Paddock open for checked-in teams
08:30	09:00	Mandatory drivers' briefing (ONLY Driver's and Team Leaders)
09:15	12:15	Track open for competition (session 2; last start at 11:45)
12:30	13:00	Lunch break
13:15	15:00	Track open for competition (session 3; last start at 14:30)
16:00	17:30	Closing ceremony
17:30	19:00	Departure, paddock cleaning

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6. TROPHIES, PRIZES AND AWARDS

ARTICLE 233: AWARDS PRESENTATION

On-track award winning teams will be announced at the closing ceremony on Thursday, November 9 at 16:00.

ON-TRACK AWARDS

Only the winner in each energy type (Gasoline, Ethanol and Battery Electric) in the Prototype category will receive a trophy.

All teams will receive a participation certificate in the month following the competition.

ARTICLE 234: TRANSFER OF PRIZES

No substitution or transfer of prizes is allowed. The Organisers reserve the right to award alternate prizes in the event a prize is unavailable. The Organisers also reserve the right to not award any prize.

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7. MISCELLANEOUS TERMS AND CONDITIONS

ARTICLE 235: TRAVEL ALLOWANCE

Each team is responsible for all costs and expenses associated with participating in the event. No travel allowance will be issued to any participating teams.

ARTICLE 236: INTERNET ACCESS

There will not be free internet access available in the venue.

ARTICLE 237: SHELL ECO-MARATHON VEHICLES MUST BE COMPETITION-READY

Teams are strongly advised to ensure that their vehicles are 100% complete and conform to the official rules and regulations before transport and shipping.

As such the organisers reserve the right to disqualify teams that arrive at the event with a vehicle that is not competition-ready and does not meet the requirements as listed in the official rules and regulations. This will be done in the interest of safety of the team members.

ARTICLE 238: THIRD PARTY RIGHTS

By entering, each team warrants and represents that its vehicle is original and does not infringe, defame or otherwise violate the rights and/or property of any third party; does not violate any laws or ordinances; and does not utilise, use or infringe the property of any third party including the property and rights of another team without express permission to do so. Each team further warrants that the possession, exploitation, use or distribution by that team of any intellectual property including without limitation patents, copyrights, designs, trade or service marks, whether registered or not, shall not infringe or misappropriate the intellectual property right of any third party. Each team shall indemnify the organisers against any loss or damage suffered or incurred by the organisers as a result of any claim that the use by a team thereof infringes the intellectual property right of any third party.

ARTICLE 239: RELEASE FROM LIABILITY

The organisers and its parent, affiliate and subsidiary companies and all of their respective officers, directors, employees, shareholders, representatives and agents shall have no liability and will be held harmless by team members and schools for any claim, action, liability, loss, injury or damage to any team member, schools and/or any other person or entity, including personal injury or death to any person or damage to personal or real property, due in whole or in part, directly or indirectly by reason of participation in this contest, or the acceptance, possession, use or misuse of a stipend and/or a prize (including any travel or related activity).

Without prejudice to the aforesaid, team members and schools acknowledge that they will read, understand, accept and execute an Assumption of Risk Waiver and Release from Liability Agreement provided by the organisers in order to participate in the event.

ARTICLE 240: CANCELLATION

The organisers reserve the right to modify, postpone or cancel the competition for any reason including force majeure due to, including but not limited to, adverse or extreme weather conditions, the occurrence of a natural disaster, acts of terrorism or safety concerns. No claims for compensation will be accepted.

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ARTICLE 241: DROP OUT POLICY

The teams that end up giving up the competition should inform the Organizers that they wish to do so by the October 4, 2017. Any and all lack of warning before dropping out will lead to the disqualifying of the team in question in future Shell Eco-marathon competitions.